App. F. IX-4

1927-28

File No. 2-27

Previous References (C. Q. B.)

Serial Nos. 1

Later References
CRB 26-34-1

J. Reserved
Mtr
2913. Oldes
Items

General and Revenue Secretariat.

Serial Nos. once

P14
E1

Part B for July 1927.

SUBJECT

Manual re Rules of Recruitment brought up to date.

Rl 1 To.
The Heads of Depts.
Accts: to Govt
& y Commdr of Andts
Secy. C. Q. B.

C No 319-78 of 26.7 1927

Sanction applied. Issued re the

19/9/27.

L 375
L.R. B

G. R. S. III—3]

ROUTINE NOTES.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

Extract from the Proceedings of the meeting of the Central Recruitment Board held on 14th July 1925

"Before the commencement of regular business, Mr. Paranjpe stated that a manual of Recruitment orders brought up to date may be printed and supplied. The Secretary was asked to comp an abstract of the existing orders in force and bring up at the next meeting of the Board"

Subd with a draft
A collection of the Government orders in force is placed in the file for reference

Cyp 31.8.25 2/ Please bring up on 31/8

Received from the Asst. Secretary Political Dept. 15.10.

N. B.—Should routine notes be written on small slips the notes must be copied, or slips pasted on this form.

2 1375

G. R. S. III—5]

ROUTINE NOTES.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

Off to Superintendent,
Govt Printing for ~~Board~~
Setting the mss in type
and sending 12 clean proofs
before the 10th December
is subd for approval as
directed

CW
21.11.25

4) Issue
sgd
21/11

Letter No E. 2658 dated 23rd Nov. 1925
~~to the Superintendent~~, Govt. Printing

Requests for 12 clean proofs.

5) 3 Proofs have been received
A corrected copy is submitted
herewith:

CW
15.12.25

(6) Clean proofs incorporating
the corrections, will be called
for & circulated to the
members of the Board for
consideration at the next meeting.

1541
16/12

Chairman
CRS
16/12

N. B.—Should routine notes be written on small slips the notes must be cipoed, or slips pasted on this form

7) Copies might have been
in advance & Members
requested to bring up objections.
An addl day might be
fixed for
this & no adjournment may
be noted for next meeting

1122C

TEL. ADDRESS :—"DEPTRESS", BANGALORE.

DEPARTMENT OF EDUCATION, GOVT. OF MYSORE.

No. 1508/178.

ENCLS.

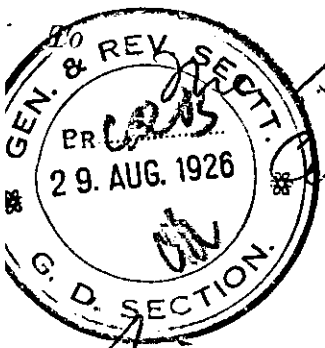
Office of the Deputy Inspectress of Girls' Schools,
Bangalore.

Dated 28-8 *1926.*

From

THE DEPUTY INSPECTRESS OF GIRLS' SCHOOLS.
BANGALORE.

Dno 326



To

The Secretary,
Central Recruitment Board,
Bangalore

Sir,

I have the honour to refer to your letter No: E 3346 dated 22.12.25 regarding the supply of a hand book containing the Government orders regarding recruitment to public service.

I.

I have the honor to request you to be good enough to supply me with a copy of the hand-book under reference if it has since been published

An early compliance is requested.

I have the honor to be,

Sir

Your most obedient Servt,

Kanakalabharanam

Deputy Inspectress

GB

3

G.R.S. III—3]

Routine Notes.

[Requisitions, etc., not intended for permanent record.]

Mr. K. Swaminathan is unable to lay his hands on the proof.

Off- calling for 2 more copies is putup for orders

SD 3/9/26

Please lay up in Explanation & recd instructions

SD 16.9.26

The Chf Fireman could not quite able to lay his hands exactly on the Compilation in question — the proof of it. It seems desirable to send a formal official requisition.

Off. may kindly be appd

SD 16.9.26

Mail pg 17/9/26.

8) The proof of the compilation of Government orders with the necessary amendments and corrections is herewith submitted. A clean proof may be obtained before copies are struck off.

As suggested at the last meeting of the Board a brief Summary of the compilation is prepared and submitted herewith for orders.

CIL 10.4.26

(No. E 2670 dt 23.9.26)

Two proofs recd on 29.9.26

One copy is putup duly revised

SD 4/10/26

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

A copy of the recent G.O. regarding revised rules along with the final proof of the Hand Book containing G.O.'s relating to recruitment to Public Service are put up

SGB 13/6

Where was this file sent to 6-10-26 VJ 7/10

Compilation of a manual on the rules of recruitment embodying all orders of Govt. in force on the subject, with a general introductory chapter on the general principles of recruitment (to be observed by the Govt. servants and subordinates made for the guidance of all officers of Services & Departments will be a handy book of reference on the subject; & is likely to facilitate the work about in checking the appointments made.

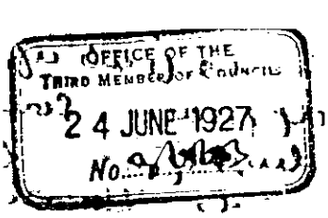
The final proofs, as it is put up in the file has to be revised in the light of the recent G.O. on the subject & the recent G.O has also to be incorporated in the same along with any other standing instructions or subsidiary rules that are about to be under consideration in the light of recent discussion on the subject. I think that Mr. Ranganatha Iyengar of the

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]



N.B.—Should routine notes be written on small slips the notes must be copied, or slips pasted on this form.

6

G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

9/ The recent G.O. is also incorporated in the manual & the same put up herewith for approval.

It seems desirable to issue forthwith a circular memorandum requiring all appointing officers to certify in the "A" statements sent up by them from time to time that the controlling officer's approval has been obtained in all cases where a vacancy is proposed to be filled up on general considerations.

DS 13.7.47

2/ Draft put up as instructed in minute.

DS 14.7.47

J. Varadachariar
14/7

3/ Draft to Press Officer. Has issued orders for trial proofs.

Draft memorandum in accordance with personal instructions is put up. Para 6 of G.O. appears to contemplate that appointing officers should submit A & B statements. This may be taken as a partial modification & hence it is for orders whether a G.O. will not be more suitable.

Chief Secy.

14/7

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

G.R.S. III—31

~~275~~ 169
ORB 7

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

CHIEF SECRETARY
19 JUL 1927

OFFICE OF THE
THIRD MEMBER OF COUNCIL
19 JULY 1927
No. 513

24) Draft memorandum is submitted for consideration.
Chief Secy
WS 15/7

2a) Is approved
3a Member)
new
18/7
WS
1927

24) ~~Obs~~
21/7 MR

1) Issue
copies may be
multigraphed & spare
copied copies sent to
Heads of Departments &
Unit Officers
WS 21/7

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form

8

APP. F. VI. Gl.]

SUBJECT.....

.....

.....

Diary No. of letter replied to.....

Section

File No.

Seria No.

No. E 26 of 25

To The Supdt. Govt. Phy
Bangalore

General and Revenue Secretariat
( )
the *192*

Date of issue 8/1/26

Signed by

Sir,

In inviting Kind Refer
to this office letter no E 26587
Dated 23.11.1925 in
regard to the supply of 12 clean
proofs of the Synopsis of 80's
Relating to the working of
the C R Bd, I am directed
to ~~require that the~~ request that the clean proofs may
~~Send the Copies~~ be sent early
~~may be expected the receipt~~
~~An early reply is requested~~

Thanking etc

for Chief Secy

over

Dft Genl Subd
8/1/26
Secy (G.)
8/1

List of enclosures.....

Copied by.....

Examined by.....

Secy

WD 0562—GPE—31,000—17-8-25

APP. F. VI. Gl.]

SUBJECT.....

.....

.....

Diary No. of letter replied to.....

General and Revenue Secretariat

( )

the *192*

Date of issue 23.9.26

Signed by

List of enclosures.....

Copied by.....

Examined by

Section

File No.

Serial No

No. 8670

To

The Supdt, Govt Printing
Bangalore

Sir,

With reference to this office letter No. E. 3604 dated 9th January 1926 regarding the synopsis of Govt orders pertaining to Working of the C A Board, I am directed to request you to kindly arrange to send two more copies of the proof of the synopsis at an early date.

I have &c

sd

for Chief Secy

over

APP. F. VI. Gl.]

SUBJECT.....

.....

.....

Diary No. of letter replied to.....

General and Revenue Secretariat
( )
the *192*

Date of issue 2/8/11/25

Signed by Mr Jacob

List of enclosures.....

Copied by.....

Examined by.....

Section

File No.

Seria No.

No. £ 2658

To The Superintendent,
Govt. Printing

Sir,

I am directed to forward herewith pages 1 to 21 of synopsis of the Government orders relating to the working of the Central Recruitment Board and to request that the same may be kindly caused to be set in type to be printed as a Hand book and 12 clean proofs sent to this office. It would be convenient if the proofs can be sent 1 or 2

over

so that they may be

or before
~~about~~ the 10th December ~~to be~~

placed before the Board

about the 15th idem. ~~for passing~~

I have etc

~~for~~
~~For Chief Secretary C.A.S~~

CY

G.R.S. 27]

GENERAL AND REVENUE SECRETARIAT.

(Continuation sheet draft form.)

12

2375

The Supdt, Govt Printing
Bangalore

Sir,

I am directed to return herewith the proof of the Manual regarding Rules of Recruitment, brought up to date, and to request that three clean proofs there embodying all the corrections and alterations made therein may be sent at a very early date.

I have &c

WS 14/7
for Chf Secy to Govt

No: 210 Genl: Manual
CRP
dy 15.7.27

No. 319-178/CRB 2-27-1 10
Dt 26-7-1927

Official Memorandum.

As it has been laid down in paragraph 1(3) of G.O. No. 5771-930/CRB. 5-26-1 dated 10th June 1927 that the unit for the purpose of calculating vacancies and determining the method of disposal of them will be the District in the case of the Education Department and the Departments under the control of Deputy Commissioners, the Division in the case of the Judicial and Public Works Departments and the entire Department in other cases, Government consider that it is no longer necessary for appointing officers of all grades to correspond direct with the C.R.B. and accordingly direct that all communications relating to appointments in the several units be addressed to the C.R.B. only by the officers controlling ~~the respective units~~ who are expected to classify the vacancies to be filled up on special and general considerations, and also to scrutinise the A & B statements before transmission to the C.R.B, so as to ensure that the rules of recruitment are strictly and properly enforced.

By Order,
Chief Secretary to Govt.

To
The Heads of Departments.
" Secretaries to Government.
" Deputy Commissioners of Districts
" Secretary, C.R. Board.

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

GENERAL AND REVENUE SECRETARIAT

No. 319-78/C. R. B. 2-27-1 Bangalore, Dated, 26th ~~June~~ July 1927.

Official Memorandum.

As it has been laid down in paragraph 1(3) of Government Order No.5771-380/C.R.B.5-26-1 dated 10th June 1927 that the unit for the purpose of calculating vacancies and determining the method of disposal of them will be the District in the case of the Education Department and the Departments under the control of Deputy Commissioner, the Division in the case of the Judicial and Public Works Departments and the entire Department in other cases, Government consider that it is no longer necessary for appointing officers of all grades to correspond direct with the Central Recruitment Board. They accordingly direct that in future all communications relating to appointments in the several units as also 'A' and 'B' statements be addressed to the Central Recruitment Board only by the Deputy Commissioners or other officers controlling any establishments regarded as units as defined in paragraph 3 of the above order who are expected to classify the vacancies to be filled up on special and general considerations, and also to scrutinise the 'A' and 'B' statements before transmission to the Central Recruitment Board so as to ensure that the rules of recruitment are strictly and properly enforced.

By Order,
N. MADHAVA RAO,
Chief Secretary to Government.

To--The Heads of Departments.
The Secretaries to Government.
The Deputy Commissioners of Districts.
The Secretary, Central Recruitment Board.

D815